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| **INJURY MANAGEMENT ADVISOR INTERVIEW GUIDE** |

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| **Candidate Name:** |  |
| **Position Applying For:** |  |
| **Interviewers:** |  |
| **Date of Interview:** |  |

**Tell me what you know about REDIMED?**

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**Tell me about what interests you about this role.**

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**What were your primary responsibilities?**

**{Tailor the next questions to suit your application – delete this }**

**Tell me about your understanding of WA workers’ compensation legislation?**

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**Can you describe your experience in completing worksite assessments and developing RTW programs?**

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**Do you have the ability to review job description and apply to a return to work program? If so, please provide an example?**

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**When you start a new role, how do you assist your own learning and development?**

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**Have you worked in a fast paced environment before? If so, can you tell me about that role?**

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**How do you handle working under pressure?**

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**How do you make sure you try to take on board all new information when starting a new role?**

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**Do you believe you have sound negotiating skills? If so, can you please provide an example?**

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**Please describe an example of proven ability to work with stakeholders effectively.**

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**What makes you a great fit for this position?**

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**What is your idea of a positive working environment?**

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**What makes you a great fit for this position?**

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**What do you think you would bring to this role?**

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Thank the interviewee for their time and advise them that HR will be in touch within 1 – 2 weeks.

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| **INTERVIEWER USE ONLY** |

**Interviewer Assessment**

Do you think this person can perform the technical duties of the role well?

YES  NO

Do you think this person is a good cultural fit for REDIMED?

YES  NO

Are you wanting to proceed with this applicant to pre-employment stage?

YES  NO

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| **HR USE ONLY** |

**Applicant Documentation**

Interview Guide scanned

Candidate Registration Form scanned

Copies of DL, PP and Qualification scanned